How to Sign-in to an Activity Using the eeds webite

> Go to www.eeds.com

> Make sure to select the "Healthcare Professionals" tab
> Select "Log in" and select "With my Email Address"
> Enter the same email address you used with CME Tracker
> When you log in for the first time, you will be prompted to create a password (and will automatically be assigned an eeds PIN number)
> After your initial log in, you will just be asked to enter your password:

➢ From Home page, select "Sign-In to an Event"

➢ Enter the Activity Code in the space provided

➢ You are now signed into the Event. **NOTE: You have 24 hours after the start of the event to sign in.**

How to Complete an Evaluation on the eeds webite

> ➤ To complete the evaluation, select "Complete Course Evaluation"

> ➤ Complete evaluation survey
> ➤ Enter the 6 character activity code

How to Claim Credit

> ➤ After completing the evaluation, select "View/Print your Attendance Certificate"

Home	Symposium	Attendance Reports	My Presentations	Self Reported	Organize	POCL	CME Calendar

Single-Activity Certificate

Start Certificate Type — Select Date Range — Select Activity — **Claim Credits** — View Certificate

Indicate Number of Credits to Claim

The activities you selected are worth the following amount of *AMA PRA Category 1 Credit™* credit.

Sponsor	Credits
Reading Hospital	1.00
Total:	**1.00**

Do you wish to claim all 1.00 hours? Yes ▾

☐ I will always claim the maximum number of credits possible.

[Next]

➢ You will be prompted to claim your credits (claim only the credit commensurate with your participation in the activity)

➢ When you click "Next" your certificate will be generated

➢ You can either choose to "**Export to a PDF**" (*which will enable you to save the certificate*) or **Print** – located in top right corner of page

Home	Symposium	Attendance Reports	My Presentations	Self Reported	Organize	POCL	CME Calendar	Online Store	My Account	Help

📄 Export to PDF | Print

Single-Activity Certificate

Amy Cavanaugh, BA
6th and Spruce Steet
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Date: 12/28/2016
Location: West Reading, PA
Conference Series: Test-RSS

- Case Review
  - Amy Cavanaugh, BA

READING HOSPITAL
READING HEALTH SYSTEM

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